Assignment: Crafting Informational Interview Questions

**Time estimate:** 25-45 minutes

For this assignment, you are to craft five generic questions you would like to ask in most of your informational interviews. The intention behind this assignment is for you create go-to questions you can customize easily with the assurance you have questions to ask an interviewee in a WIL experience! Along with the five questions, provide a 50-100 word rationale behind why you chose this set of questions – why do these questions matter to you and how do you hope they will support your career decision-making?

Please submit the follow:

1. 5 generic questions you would use in an informational interview.
2. 50-100 word rationale outlining the reasoning behind the questions you have chosen and how you hope they will support your career decision-making

You may use CareerHub’s researching careers resource on [informational interviews](https://uwaterloo.atlassian.net/wiki/spaces/CCDCH/pages/44027871328/Researching+careers#Informational-interviews) as a guide.

# Feedback Guidelines and Rubric

When providing feedback on this assignment, you can focus on two areas:

**Quality of Questions**: Encourage questions to be more open-ended to avoid “yes or no” type responses. For instance, instead of “do you like your job”, they can ask “What aspects do you like most about your job, and why?” Additionally, you can comment on the clarity of the questions to ensure they avoid vague language or ambiguous questions.

**Rationale**: The rationale should aim to speak to the specifics of how the questions can hopefully elicit answers that will support their career decision-making. If there is no concrete or clear connection between the questions they are asking and their career interests/development, encourage them to make those connections and to critically reflect on the questions they want to ask another in an informational interview because these questions can help inform their career decisions.

## Optional Rubric

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|  | Excellent (4) | Good (3) | Adequate (2) | Needs Improvement (1) |
| Quality of Questions | Questions are open-ended, nuanced, and specific that would generate rich responses related to career development and interests. | Questions are open-ended but some questions may need further nuance or specificity to generate stronger responses related to career development and interests | Some questions are not open-ended or contain vague language, likely generating short or weak responses. | Questions are not open-ended, generating “yes” or “no” responses |
| Quality of Rationale | Rationale provides detailed, clear demonstration of how questions created can inform career development/exploration, connecting specific questions and career interests. | Rationale provides a good demonstration of how questions created can inform career development/exploration, but some further specific connections between questions and career interests are needed. | Rationale provides some demonstration of how questions created can inform career development/exploration, but the rationale lacks specific connections between questions and career interested. | Rationale is vague or unclear in its demonstration of how questions can inform career development/exploration, lacking specific details and connections. |